

# ASSIGNMENT RETURN FORM

Course: \_\_\_\_\_ Assignment #: \_\_\_\_\_  
DEPARTMENT NO.

Student #: \_\_\_\_\_ Tutor-Marker: \_\_\_\_\_

Use a separate form for each assignment. Print clearly and staple to the front of each assignment. **Do not use special covers or folders.**

I will pick up my assignment:  (Please FILL IN YOUR NAME BELOW)

Please mail my assignment:  (Please FILL IN YOUR NAME AND ADDRESS BELOW)

**If your permanent or temporary address and/or phone number have recently changed:**

**SFU STUDENTS:** you **must update** your contact information through goSFU

**TRU-OL STUDENTS:** you **must update** your contact information through Thompson Rivers University—Open Learning

**Note: It is very important that you update your contact information, as all correspondence will be sent to the address you provide.**

\_\_\_\_\_  
TELEPHONE

\_\_\_\_\_  
SURNAME

\_\_\_\_\_  
FIRST NAME

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
PROVINCE

\_\_\_\_\_  
POSTAL CODE

**MAIL, FAX, or DELIVER ASSIGNMENTS TO:  
CENTRE FOR ONLINE AND DISTANCE EDUCATION  
1300 Lohm Building, West Mall Complex  
8888 University Drive  
Simon Fraser University  
Burnaby, B.C. V5A 1S6**

**Telephone: 778-782-3524; 1-800-663-1411 (within Canada)  
Fax: 778-782-4964**

**Tutor-Marker's comments on assignment:**

Grade: \_\_\_\_\_ Marker's Signature: \_\_\_\_\_

Date Returned by Tutor-Marker: \_\_\_\_\_

**Student's comments on assignment:**

In submitting this assignment you are acknowledging that the work you submit is your own, written by you, and has not been submitted elsewhere by you or anyone else for credit. You also acknowledge that you are familiar and are acting in accordance with Simon Fraser University's policy (T10.02) on Code of Academic Honesty. Information on this policy can be found at [www.sfu.ca/policies/teaching/index.htm](http://www.sfu.ca/policies/teaching/index.htm).

**STAPLE  
HERE**